

**Corrigendum For Hired Car Services at IDBI Bank Ltd., Corporate Centre,
Mumbai- RFP Ref no: Admin / Hired Car/ Corporate Office / 2026-27.**

Dated: 29-01-2026

CIN No: L65190MH2004GOI148838

Sr. No.	Point in RFP	Vendor query/ suggestion	Response from Bank
1.	<p>Page 17 –Check list of documents, point no 5</p> <p>List of existing Clients along with proof which should include Government / Public Sector Undertaking or any Private Ltd. Company having minimum Rs. 50 Lacs paid-up capital during the last three financial years i.e. FY 2022-23, 2023-24 & 2024-25. Attach Certificate from clients / organizations as per Annexure V and TDS certificate in case of Private Company</p>	<p>1)Alternate document that was acceptable instead of client certificate & TDS certificate</p> <p>2) Minimum how many clients to be provided as part of the eligibility or technical documentation</p>	<p>1)Bidder may submit List of Top 10 clients as per format Annexure V of RFP.</p> <p>2) List of Minimum 10 clients to be submitted.</p>
2.	<p>Page 17-point 6</p> <p>The Bidder should have minimum average annual turn-over of Rs. 25.00 lacs for the last three financial years i.e. 2022-23, 2023-24 & 2024-25. Attach Certificate from Chartered Accountant as per Annexure VI.</p>	<p>Can we attach a similar Annual Certificate that was signed by our Chartered Accountant on 28th January 26 ?</p> <p>Certificate attached for your reference. (query from WTi Cabs and Vijay Travels)</p>	<p>Annexure VI of RFP on letter head, duly certified by CA to be furnished.</p> <p>Turnover shall be verified as per basis of audited balance sheet/ P&L statements.</p>
3.	<p>Page 9 Point no 2 Eligibility Criteria :</p> <p>The agency should have a minimum 8 passenger cars consisting of Swift D’zire/ Amaze/ Ertiga/Hyundia Xcent/ equivalent cars.</p> <p>Annexure XXI – Page 65 category of cars for Daily Hired Car : Swift/ Ertiga/ Xcent – equivalent car</p>	<p>Ertiga being a six seater was suggested to be removed from option 1</p> <p>Most bidders raised this point in the pre bid meet.</p>	<p>Revised categorisation of cars is as below :</p> <ul style="list-style-type: none"> a) Category I : Swift D’zire/ Hyundai Xcent/ Amaze/ Aura/ b) Category II: Honda City/ Maruti Ciaz/ Verna/ Urban Cruiser / Rumion/ Ertiga/ Kia c) Category III : Innova Crysta/ Mahindra 700/ MG Hector d) Category IV : Skoda Superb/ Toyota Camry e) Category V: Force Tempo Traveller / Urbania / Mini Bus (12 seater/ 16 seater/ 20 seater)

<p>4.</p>	<p>Eligibility Criteria – Point no 3 page 9 –</p> <p>The agency should have been empanelled by atleast three corporate clients including one Bank (nationalized/private/public sector/foreign) during the last three FYs ending 2024-25 with each client having empanelment for not less than duration of one year. (Work orders to be attached).</p>	<p>Section-2: Eligibility Criteria, Point No. 3, which requires empanelment with atleast three corporate clients, including one bank, during the last three financial years ending 2024–25.</p>	<p>No change – well established reputed companies.</p> <p>The agency should have been empanelled by atleast three corporate clients preferably one Bank (nationalized/private/public sector/foreign) during the last three FYs ending 2024-25 with each client having empanelment for not less than duration of one year. (Work orders to be attached).</p>
<p>5.</p>	<p>Page no 22 point no 10 : Terms & Condition:</p> <p>Time and KM reading to be recorded, from pick up and drop point, and signed by user, on the Duty slip/ Log Sheet. In case of corrections / overwriting recorded in Log Sheet / Duty Slip, it should be approved by the car user. Otherwise, bills will not be accepted. Payment shall be made based on the (time/km) recorded from Pick up point/ drop point in case of daily rental of cars. Actual Toll/ Parking charges, if any will be reimbursed on submission of original receipts.</p>	<p>Bidders suggested :</p> <p>Grant benefit of Extra 10/ 15 km to be added to each bill since garage to garage option is not in the tender & it is standard industry practice to add extra 10 / 15 km extra both ways</p>	<p>There shall be no change.</p> <p>Time and Km reading to be recorded from pick up and drop point only, and Duty slip/ Log sheet to be signed by user / officer travelling.</p>
<p>6.</p>	<p>Page 65.& 66 Financial bid : Daily Hire Car :</p> <p><u>Rate slab –</u> 8 hr 80 km Rate per km beyond 8 hr Rate per km beyond 80km</p> <p>12 hr / 120 km Rate per km beyond 12 hr Rate per km beyond 120 km</p>	<p>Daily Hired Car Category :</p> <p>1.Clarification on the slabs.</p> <p>2.Whether the second slab will be automatically considered when the hr and km crosses the given slab.</p>	<p>Whenever the duration of the trip crosses the threshold time of the next slab then the base of billing will be the higher slab.</p> <p>Example : Booking done for 8 hr 80 km. Duration of the trip ended at 12 hr and 1 minute and 121 km. Billing to be calculated as per 12hr /120 km slab plus extra cost for 1 km.</p> <p>Booking done for 8 hr 80 km. Duration of trip ended at 8 hr 90 km.</p>

			<p>Billing to be calculated as per 8 hr/ 80 km rate chart plus additional per hour rate for 10 km.</p> <p>Booking done for 8 hr and 80km. Duration of trip ended at 9 hr 80 km. Billing to be calculated as per 8 hr / 80 km rate chart plus extra cost per hour rate for 1 hour.</p>
7.	<p>Page 65 & 66</p> <p>Out station travel : 300 Km (fixed Rate)</p> <p>Rate per km</p> <p>Driver allowance per day</p>	<p>Vendor to quote two amount for outstation</p> <p>1. Fixed rate for 300Km.</p> <p>2. What is rate per km in this slab?</p> <p>3.What will be the km reimbursed if officer travels one way outstation will the return empty journey be included in the bill ? is such travel Mumbai to Mumbai?</p> <p>4.Whether Night allowance will be provided to Driver additionally ?</p>	<p>Vendor to quote two amount for outstation</p> <p>1. Fixed rate for 300Km per unit</p> <p>2. Rate per 1 Km to be indicated - for distance travelled over and above 300 km Will be applicable.</p> <p>3.Travel - Mumbai to Mumbai uploaded in the chart.</p> <p>4. Driver allowance per day : No additional night allowance</p>
8	<p>Page 65 Daily Hire car</p> <p>The Car category : FORCE Traveler</p>	<p>Will this category of vehicle be considered during the evaluation process.</p>	<p>The car category : Force Tempo Traveler rate will not be considered during calculation of L1</p>
9	<p>Page 65 : Daily Hire Car</p> <p>Toyota Camry / Skoda car</p>	<p>Toyota Camry / Skoda</p> <p>To be mark as VVIP in the rate chart against this car category.</p>	<p>Updated in the Rate chart.</p>
10	<p>L1 Evaluation process</p>	<p>How will the evaluation be done to derive at L1</p>	<p>Total of A+B+C+D of each category.</p> <p>Evaluation will be done separately for Monthly hire / Daily Hire car.</p>
11	<p>Date of Tender Submission February 06, 2026 as per RPF document.</p>	<p>Majority bidders requested for a later date.</p>	<p>Date of Tender submission is now February 13, 2026 at 3.30 pm</p>

Financial Bid

To be quoted for Car hiring charges along with Drivers

Annexure XX

<u>Monthly Hired car</u>				
Sr. No.	Item Description	Rate in INR	Qty	Amount in INR (excl GST)
1. Swift D'zire / Xcent/Amaze / Aura				
	Monthly Contract (26 / 30 / 31 days and 12 hrs a day)	-		
1.01	Fixed charge for minimum 2000 kms.	1 unit		
1.02	Rate per extra KM beyond 2000 kms.		100 km	
1.03	Rate per extra hr beyond 12 hrs per day		4 hrs	
1.04	Drivers allowance for outstation tour per day		1 unit	
	Total (A)		-	
1.05	Monthly Contract (26 /30 /31 days and 8 hours / 80 KM a day)	1 unit		
	Total (B)		-	
2. Honda City / Maruti Ciaz/ Verna/ Kia/ Urban Cruiser /Rumion/ Ertiga				
	Monthly Contract – (Full month 26 / 30 /31 days and 12 hrs a day)	-		
2.01	Fixed charge for minimum 2000 kms	1 unit		
2.02	Rate per extra KM beyond 2000 kms.		100 km	
2.03	Rate per extra hr beyond 12 hrs per day		4hrs	
2.04	Drivers allowance for outstation tour per day		1 unit	
	Total (C)			
2.05	Monthly Contract (26 / 30 / 31 days and 8 hours / 80 KM a day)	1 unit		
	Total (D)		-	
	Total = (A+B+C+D)		-	

Annexure XXI

Daily Hired car

Sr. No.	Item Description	Rate in INr	Qty	Amount in INR(excl udg GST
1. Swift D'zire / Hyundai Xcent /Amaze/				
1.01	On daily basis – long duty (8 hrs / 80 kms) – Fixed		1 unit	
	Rate per extra km (Beyond 80 Km)		20 km	
	Rate per extra hr (Beyond 8 Hrs)		2 hr	
1.02	On daily basis – long duty (12 hrs /120 kms) – Fixed		1 unit	
	Rate per extra km (Beyond 120 Km)		40 km	
	Rate per extra hr (Beyond 12 Hrs)		4 hr	
1.03	Outstation Duty for minimum chargeable (300 KM) per day - Fixed From Mumbai – to - Mumbai		1 unit	
1.04	Rate per extra km beyond 300 km		25 km	
1.05	Driver's allowance per day		1 day	
1.06	Pick up and Drop to Airport T1 - IDBI Tower		1 unit	
	Pick up and Drop to Airport T2 - IDBI Tower		1 unit	
	Pick up and Drop to Airport Navi Mumbai - IDBI Tower		1 unit	
	Total (A)		-	
2. Honda City / Maruti Ciaz/Verna/ Kia/ Rumion/ Ertiga / Urban Cruiser				
2.01	On daily basis – long duty (8hrs / 80 kms) – Fixed	Rate in INR	Qty	Amount in INR
	Rate per extra km (Beyond 80 Km)		20 km	
	Rate per extra hr (Beyond 8 Hrs)		2 hr	
2.02	On daily basis – long duty (12 hrs / 120 kms) – Fixed		1 unit	
	Rate per extra km (Beyond 120 Km)		40 km	
	Rate per extra hr (Beyond 12 Hrs)		4 hr	
2.03	Outstation Duty for minimum chargeable (300 KM) per day – Fixed (From Mumbai – to – Mumbai)		1 unit	
2.04	Rate per extra km beyond 300 km		25 km	
2.05	Driver's allowance per day		1 day	
2.06	Pick up and Drop to Airport T1 - IDBI Tower		1 unit	
	Pick up and Drop to Airport T2 - IDBI Tower		1 unit	
	Pick up and Drop to Airport Navi Mumbai - IDBI Tower		1 unit	
	Total (B)		-	
3.	Toyota Innova Crysta /Mahindra 700 / MG Hector	Rate in INR	Qty	Amount in INR (excl GST
	Special Duty (Cars less than 2 years old uniformed driver etc.) for IDBI Directors and dignitaries			
3.01	On daily basis – long duty (8 hrs / 80 kms)-Fixed		1 unit	

	Rate per extra km (Beyond 80 Km)		20 km	
	Rate per extra hour (Beyond 8 Hrs)		2 hr	
3.02	On daily basis – long duty (12 hrs / 120 kms) – Fixed		1 unit	
	Rate per extra km (Beyond 120 Km)		40 km	
	Rate per extra hr (Beyond 12 Hrs)		4 hr	
3.03	Pick up and Drop to Airport T1 - IDBI Tower		1 unit	
	Pick up and Drop to Airport T2 - IDBI Tower		1 unit	
	Pick up and Drop to Airport Navi Mumbai - IDBI Tower		1 unit	
3.04	Outstation Duty for minimum chargeable (300 km) per day – Fixed From Mumbai – to - Mumbai		1 unit	
3.05	Rate per extra km beyond 300 km		25 km	
3.06	Driver’s allowance per day		1 day	
	Total (C)		-	
4.	Toyota Camry / Skoda – (VVIP personnel)	Rate in INR	Qty	Amount in INR (excludg GST)
4.01	On daily basis – long duty (8 hrs / 80 kms) – Fixed		1 unit	
	Rate per extra km (Beyond 80 Km)		20 km	
	Rate per extra hr (Beyond 8 Hrs)		2 hr	
4.02	On daily basis – long duty (12 hrs / 120 kms) – Fixed		1 unit	
	Rate per extra km (Beyond 120 Km)		40 km	
	Rate per extra hr (Beyond 12 Hrs)		4 hr	
4.03	Outstation Duty for minimum chargeable (300 KM/ day) Fixed Mumbai – to - Mumbai		1 unit	
4.04	Rate per extra km beyond 300 km		25 km	
4.05	Driver’s allowance per day		1 day	
4.06	Pick up and Drop to Airport T1 - IDBI Tower		1 unit	
	Pick up and Drop to Airport T2 - IDBI Tower		1 unit	
	Pick up and Drop to Airport Navi Mumbai - IDBI Tower		1 unit	
	Total (D)		-	
	Total = (A+B+C+D)		-	
5.	Force Tempo –Traveller/ Urbania /Mini bus - (12/ 16 seater & 20 seater)	Rate in INR	Qty	Amount in INR(excl udg GST)
5.01	On daily basis – long duty (12 hrs / 120 kms) – Fixed		1 unit	
	Rate per extra km (Beyond 120 Kms)		60 kms	
	Rate per extra hr (Beyond 12 Hrs)		4 hrs	
	Total		-	

Note : a) All bids shall be in Indian Rupee.

b) The GST applicable will be paid at actuals and as such it shall not be included in the bids.

c) Bidders have to sign **ALL** pages.

(Signature, Date & Seal of Authorized Signatory of the Bidder)

Date:-

Place :-