

**Annexure – II**

**Introduction of charges for existing services which are currently not being charged**

Sr No	Services	Applicable Charges	
1.	Standing Instruction rejection / failure	Rs 225 per instance	
2.	Old record @ retrieval @subject to availability	Beyond 12 months old (per item)	Rs.150/- per item
		2 years and thereafter	Rs.100/- per additional year.
		<b>Subject to a maximum of Rs.750/-</b>	
3.	Locker visit charges*	No. of locker visits per year :- 12 visits per year free; Thereafter, Rs. 100/- per visit.	
4.	Replacement of Safe Deposit Locker Key due to loss by Customer	Actual expenses + Rs. 500/-	
5.	Addition / deletion of names in Joint Accounts/ Nominations / Change in operational instructions (including Lockers)*	1st occasion (after account opening)	free of charge
		<b><u>After exercising 1st occasion</u></b>	
		For every subsequent change in operation instructions/Nomination Addition/Deletion of name	Rs. 100/- Rs. 100/- per case
6.	Allowing operations through power of attorney/mandate*	Rs.500 per request	
7.	Change of authorised signatory in accounts*	Rs. 300/- Per Occasion (exempted for change due to death of the existing signatory),	
8.	Charges For Recording Reconstitution of Account*	Rs.200/- (No charges in case of Death of account holder)	
9.	Copy of original of cheque/draft * (paid by the bank)	Rs.150/- per instance	
10.	Facility of Sweep/Linking of accounts (Sweep Out Only)	Rs.100/- per instance (excluding Government accounts)	
11.	Sweep Out Trigger facility charges	Rs.5/- per debit (excluding Government accounts) in addition to the SI charges	

\*Not applicable to Powerplus, Preferred, Royale, Royale Plus and Salary variants over Crown and Corporate Payroll governed by separate MoU.

Sr No	Services	Applicable Charges
12.	<b>Daily Statement</b>	<b>(at customer request)</b>
	<ul style="list-style-type: none"> <li>- Physical from branch</li> <li>- By Post/Courier</li> <li>- By email</li> </ul>	<ul style="list-style-type: none"> <li>Rs.10/- per statement</li> <li>Rs.10/- plus actual postage</li> <li>Rs.5/-</li> </ul>
13.	<b>Weekly Statement</b>	<b>( at customer request)</b>
	<ul style="list-style-type: none"> <li>- Physical from branch</li> <li>- By Post/Courier</li> <li>- By email</li> </ul>	<ul style="list-style-type: none"> <li>Rs.30/- per statement</li> <li>Rs.30/- plus actual postage</li> <li>Rs.5/-</li> </ul>
14.	Duplicate Statements over Telephone <b>(Phone Banking requests)</b> <ul style="list-style-type: none"> <li>- Email</li> <li>- Post/Courier</li> </ul>	<ul style="list-style-type: none"> <li>Rs. 25/- per occasion</li> <li>Upto 1 year - Rs. 100</li> <li>Above 1 year - Rs. 300</li> </ul>
<i>*Not applicable to Powerplus, Preferred, Royale, Royale Plus and Salary variants over Crown and Corporate Payroll governed by separate MoU.</i>		