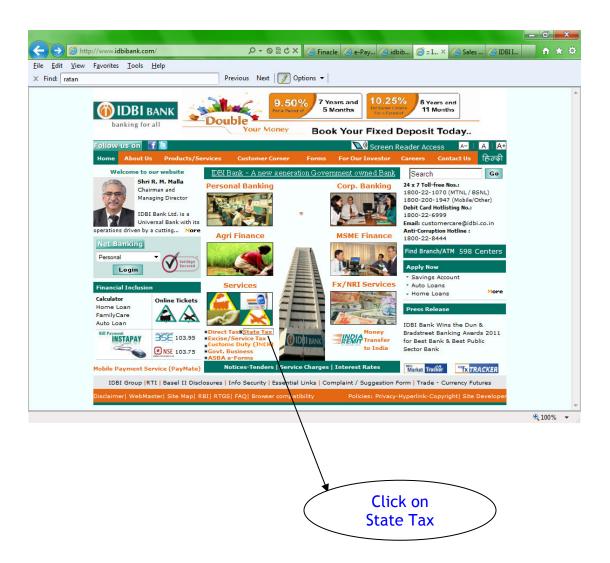
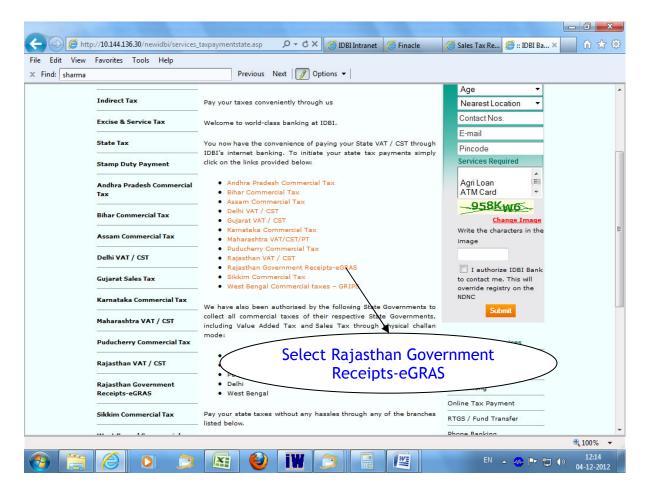
# e-Payment of Rajasthan Government Receipts through e-GRAS

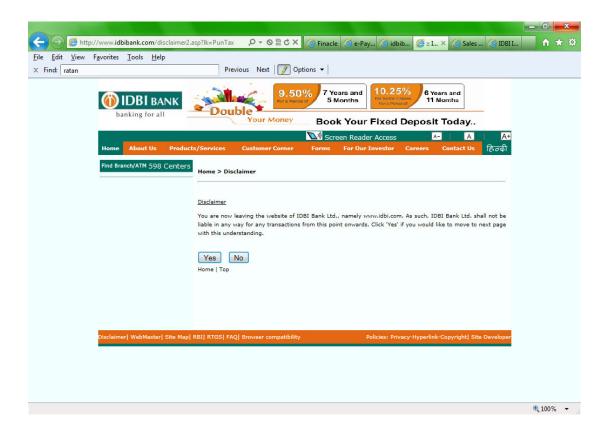
Open the website of IDBI Bank Limited using the URL- <a href="http://www.idbi.com">http://www.idbi.com</a> and click on the link-'<a href="http://www.idbi.com">State Tax</a>' as shown below:



From the list of the different state taxes, select Rajasthan Government Receipts-eGRAS link:



Clicking the link as shown above will re-direct to the next webpage with disclaimer.

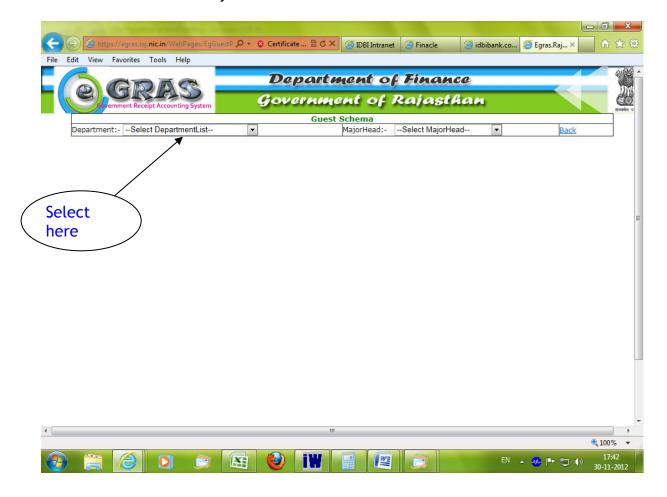


Clicking "Yes" shall navigate the taxpayer to the official website of Department of Finance, Government of Rajasthan.

The taxpayer shall be required to provide the user name and password to proceed for tax payment:

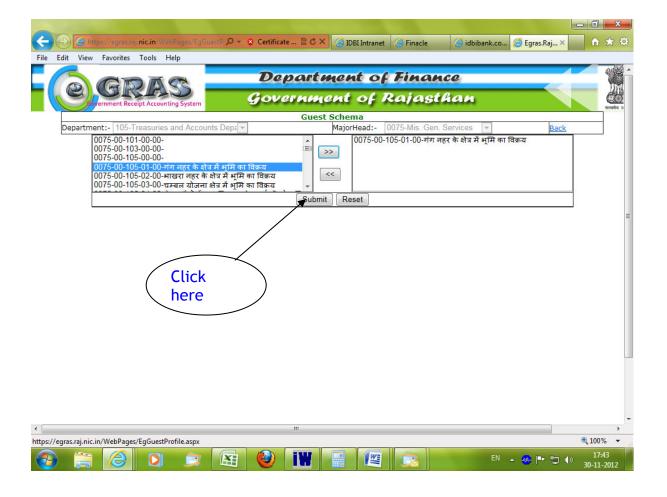


After clicking the Login button, the taxpayer shall be navigated to the below webpage where he/she is required to select the Department for which he/she desires to make the e-Payment as shown below:

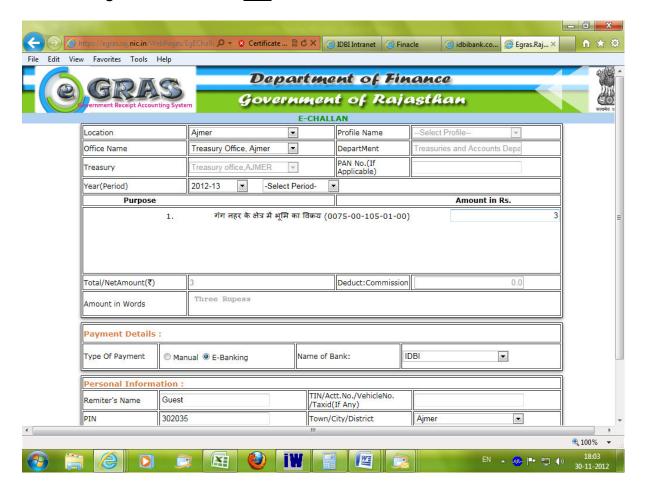


The following web page shall appear after selecting the Department where the taxpayer shall be required to select Account Heads under which he/she desires to effect the payment.

The customer has to click on Submit Button as shown below:



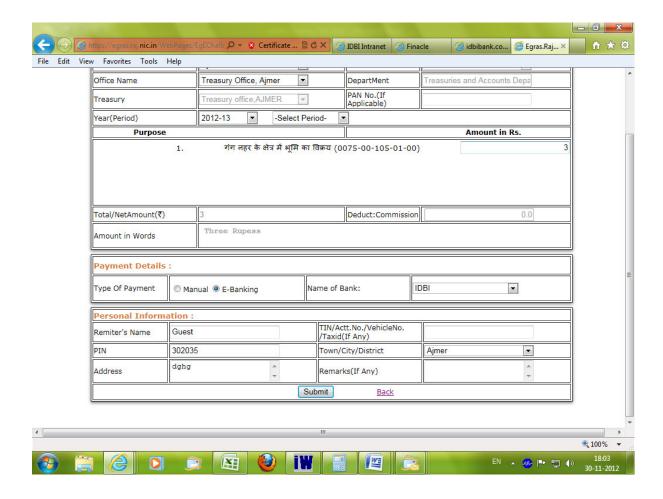
The below webpage shall appear where the customer has to fill all the requisite details along with selection of IDBI from the list of authorised banks:



### Note:

Manual selection under Type of Payment field is not allowed as IDBI Bank Ltd. is only authorised for online collection of Government receipts.

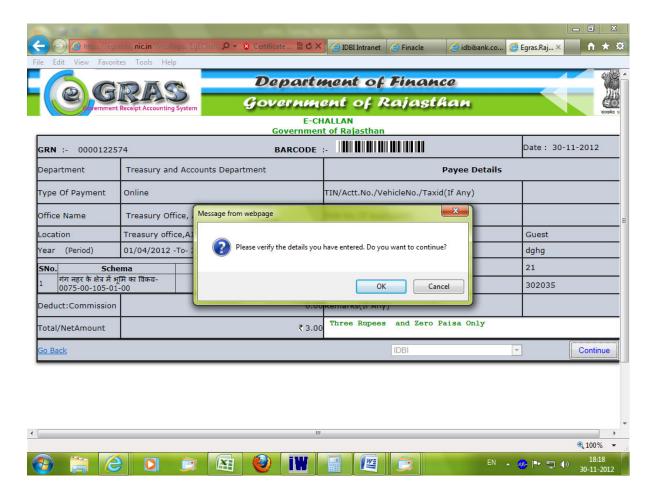
After filling the details, the customer shall click on Submit button as shown below to proceed:



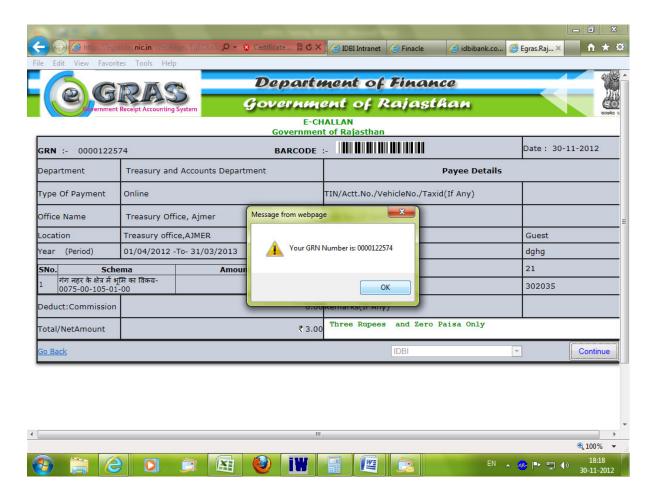
On the next webpage, all the details filled by the customer shall be shown in the non-editable format along with GRN (Government Receipt Number). The customer is advised to check the same carefully before proceeding to make the payment as no modification/reversal is allowed for Rajasthan e-GRAS payments.



The customer shall check all the appeared details, if found to be in order, shall click on <u>Continue</u> button to proceed else click on <u>Go Back</u> button to fill the correct details.



The above message shall appear once the customer clicks on **Continue** button.



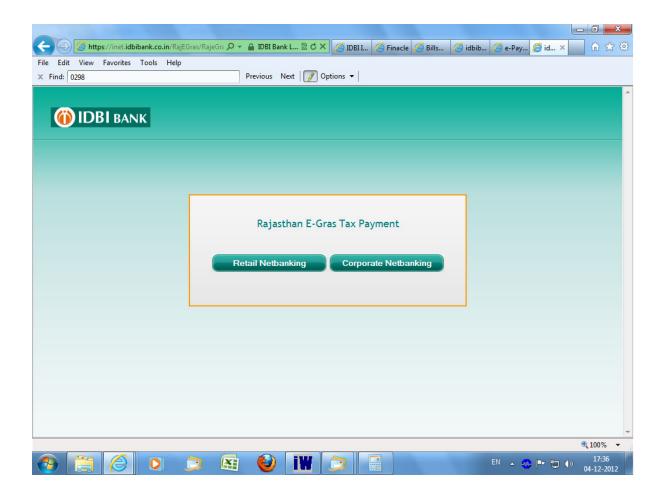
The customer is advised to note down the above GRN as the same is an unique number that shall be required to be used in all future correspondence/s with the Finance Department, Government of Rajasthan regarding the e-Payment.

The below screen shall appear once the customer clicks the **Ok** button as shown above.

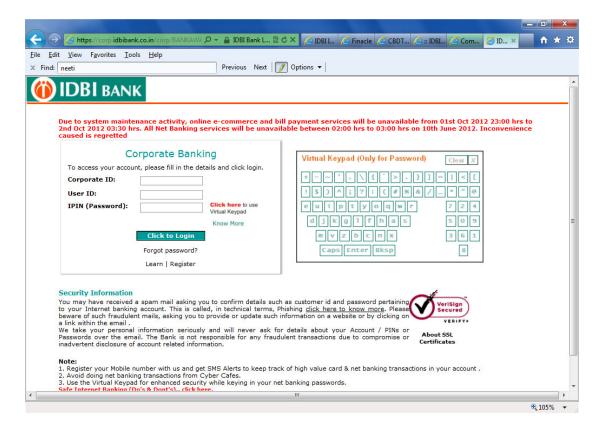




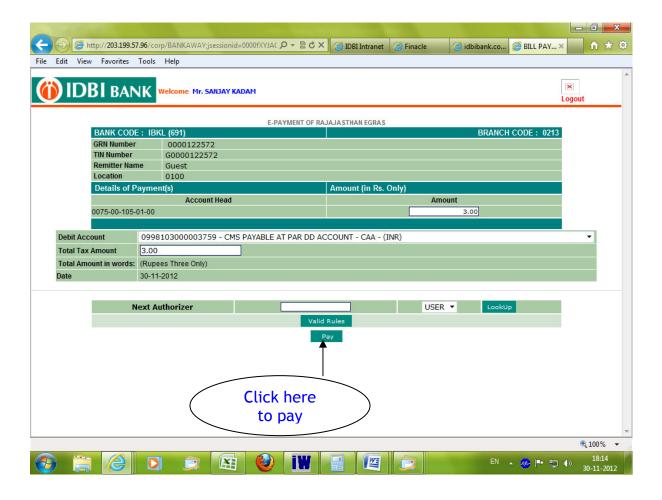
The below screen shall appear after the successful click on <u>Pay Now</u> button where Retail customer shall click on <u>Retail Netbanking</u> button and Corporate customer shall click on <u>Corporate Netbanking</u> button to proceed.



The following Corporate login webpage shall appear for the Corporate Net Banking Users. User shall ensure to change their Login and Transaction Passwords if they are using the Net Banking for the first time before initiating any tax payment transaction:



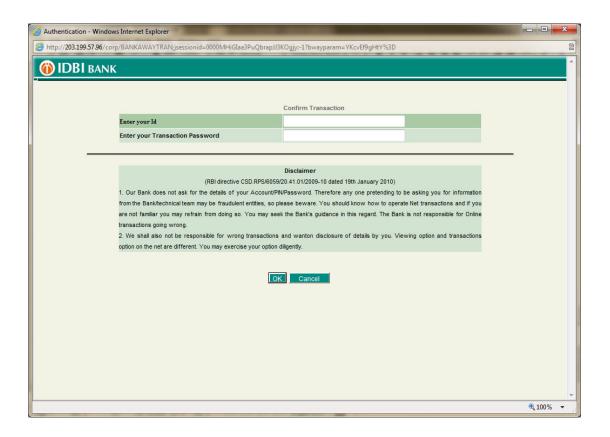
The successful login (Retail/Corporate) shall navigate to the following screen where the data related to the payment shall appear in the non-editable format.



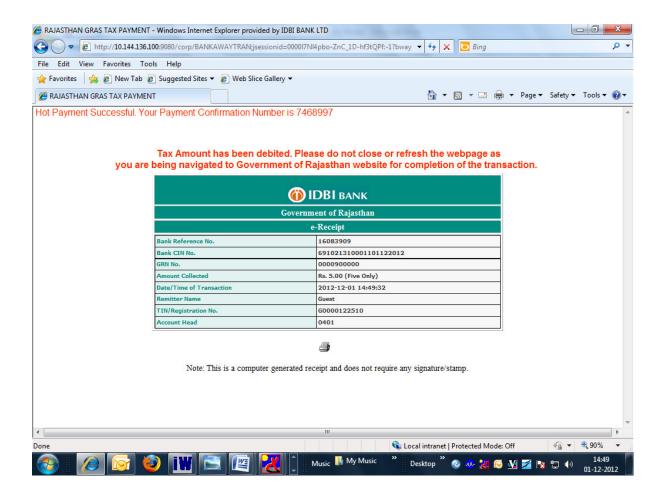
## Single Authorisation:

In case of single authorization, the taxpayer shall click on the <u>Pay</u> button to proceed as shown above.

The following screen shall appear where the taxpayer shall be required to enter the User id and Transaction Password.



After clicking the  $\underline{Ok}$  Button, the transaction password shall be validated and amount shall be debited from the taxpayer's account.



A provisional e-Receipt shall be generated at the bank's end as shown above and a return response for the successful transaction shall be sent to the Finance Department, Government of Rajasthan website for updation of transaction status at their end on real-time basis.

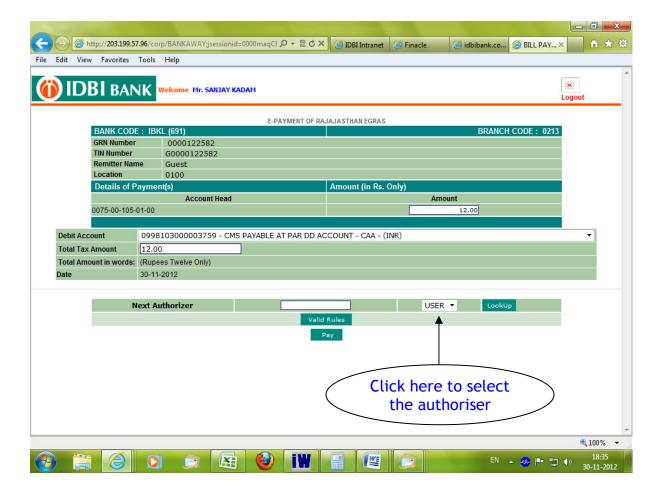
The final e-Challan (acknowledgement of the payment) shall only be generated at the Finance Department, Government of Rajasthan website.

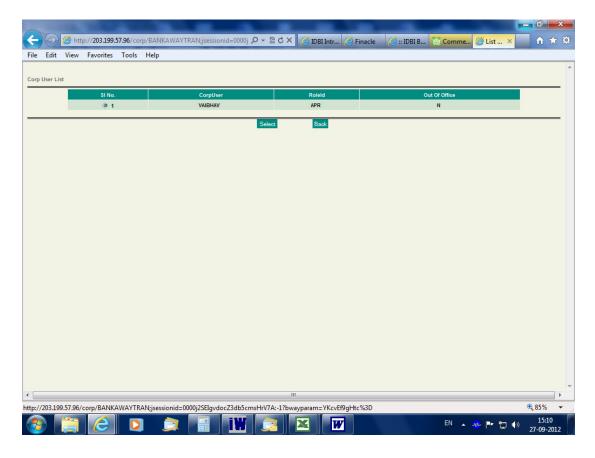
#### Note:

The entire process for payment for Retail Customers shall be same as for Corporate Users with Single Authorisation.

### **Joint Authorisation:**

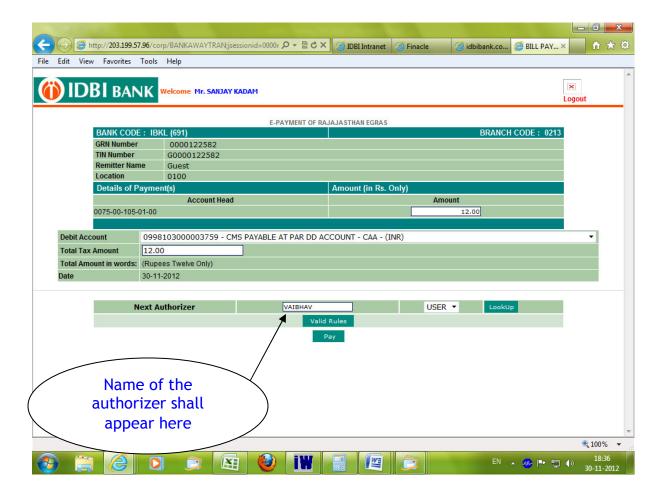
The entire process for payment shall be same, except the enterer needs to select the next authorizer using the look-up option:



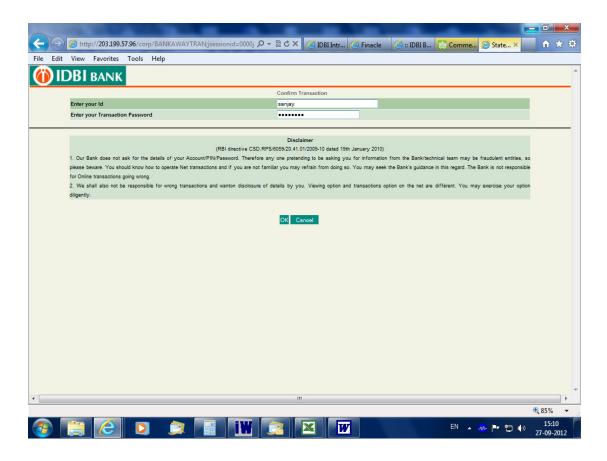


Select an authorizer from the list and click on **Submit** button.

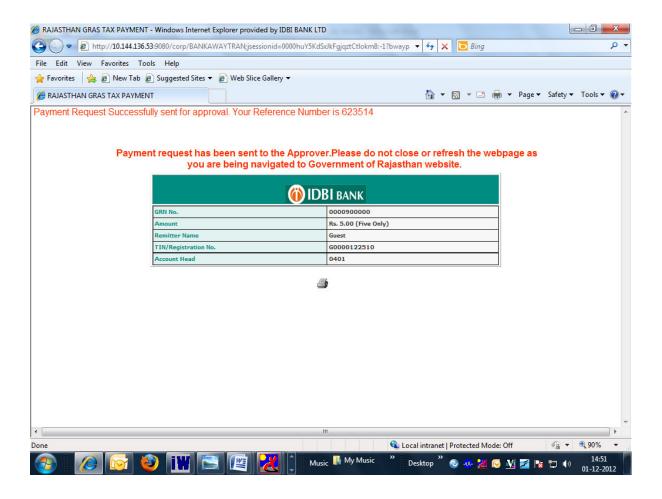
On successful selection, the name of the Authoriser shall appear in the <u>Next Authoriser</u> text field. The enterer, then, can click on <u>Pay</u> button to proceed:



The following screen shall appear where the taxpayer shall be required to enter the User id and Transaction Password:



After clicking the  $\underline{Ok}$  Button, the transaction password of the enterer shall be validated and the following screen shall appear with the Payment Request Reference id along with a provisional receipt.

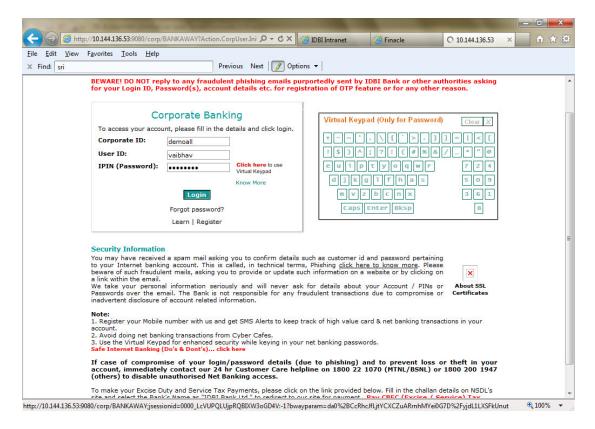


## Note:

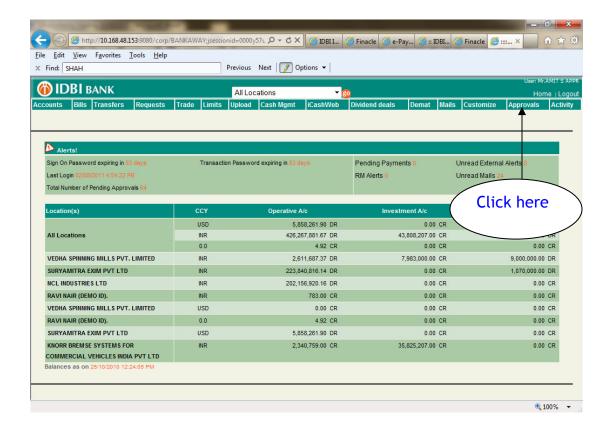
It is to be noted that this is not the final payment id and the account of the taxpayer is still not debited. The final payment id and the provisional e-Receipt shall be generated only when the checker authorizes the Request Payment Reference id. Now, the authoriser has to Log in to the IDBI Bank's website using the URL-www.idbi.com and select 'Corporate' from the drop down menu as indicated below-



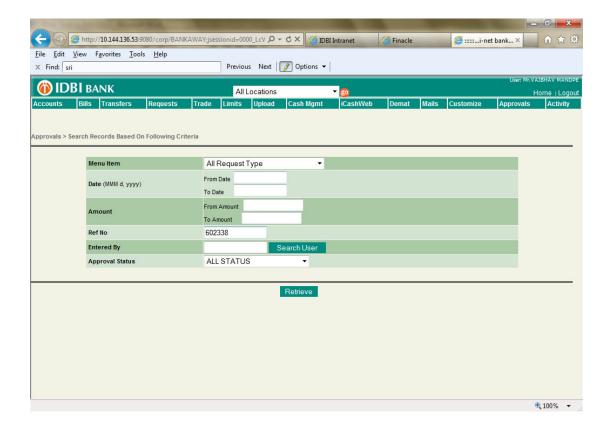
The authoriser/ approver shall have to input the Corp id, User id & Login Password:



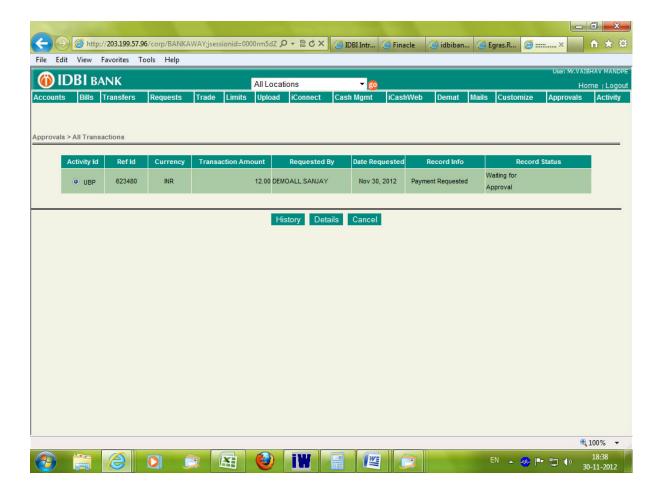
The following screen shall appear after the successful login of the authorizer/approver. The approver shall have to click the Approvals menu as shown below:



Now, the approver shall have to provide any of the details as shown below of the payment, he/she desires to authorize or he/she can click the <u>Retrieve</u> button to retrieve all the records.

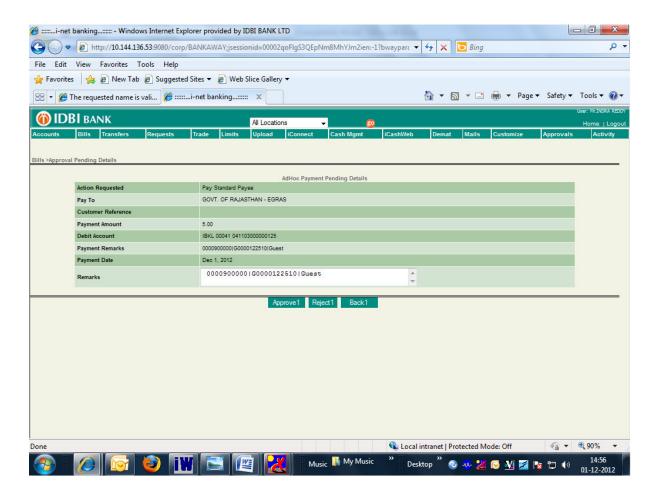


The successful retrieval shall display the detail of the record as shown below. The approver can click on <u>Details</u> button if he/she desires to authorize or click <u>Cancel</u> button to move to the previous page.

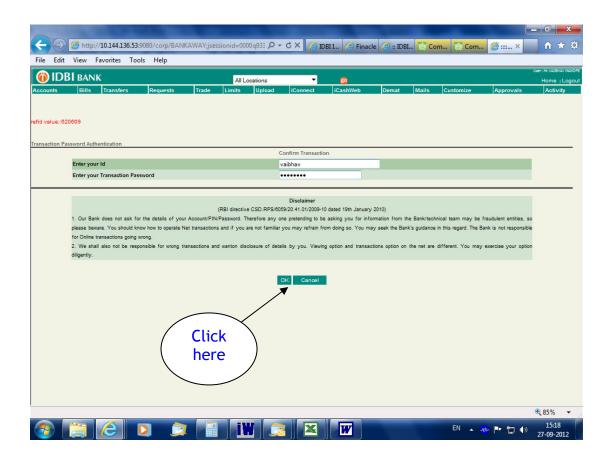


On clicking the <u>Details</u> button, the following web page shall appear where the approver has the option to <u>approve/reject</u> the transaction or go back to the previous page by clicking the <u>Back</u> button.

The approver shall verify the details and click on Approve button to proceed.

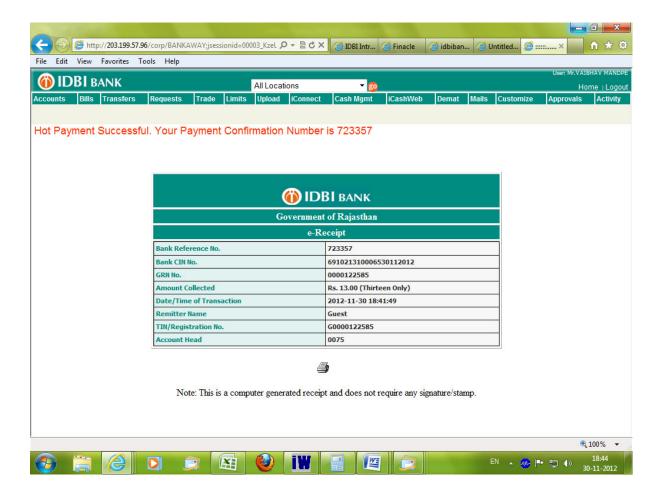


The approver shall be prompted to enter the User id and Transaction Password.



After entering the User id and Transaction password, the approver shall click the **Ok** button to approve or click on **Cancel** button to go back to the previous webpage.

Once the Ok button is clicked, the user credentials shall be validated and following screen shall appear with successful debit of the amount in the customer's account.



#### Note:

After the successful debit at the bank's send, a provisional e-Receipt shall be generated and displayed to the customer as shown above.

To print/view the final e-Challan, the customer shall have to login at the Finance Department, Government of Rajasthan website (in case of Joint Authorisation) to print/view the e-Challan (acknowledgement) of the e-Payment made.

### Troubleshooting: Points to check before initiating e-Payment:

- a) Customer should have customer login id, login password and transaction passwords for i-Net banking;
- b) Taxpayers who are using IDBI Bank's Net Banking for the first time are required to change the passwords (both Login and Transaction) before initiating any transaction. Passwords are changed by default request or through 'Customize' menu;
- c) At the time of change in passwords for corporates, a special character and number is mandatory to be inputted;
- d) Inputter and Approver are correctly mapped;
- e) Pop up blocker settings in Tools option of the browser should be disabled;
- f) Before initiating any transaction, please ensure that Bills option is visible in the Net Banking of the taxpayer.